



MINUTES of the MEETING of LEZANT PARISH COUNCIL held at TREBULLETT METHODIST CHURCH HALL on TUESDAY 12 MAY 2026 at 7:30PM.

Present: Cllr(s): Neil Burden; Val Hill; Godfrey Holter; Tim Minson; Ian Nash; Tom Unwin (Vice-Chair); Michael Warren; Irene Wood (Chairperson)

In attendance: Sam Inman (Clerk); 3 member(s) of the public

Item No		Action by
26.061	Apologies for absence: Cllr(s): Julie Dinnis; Steve Simmons; Adrian Parsons (CC)	-
26.062	Election of Chairman. It was proposed by Cllr Nash, seconded by Cllr Minson and RESOLVED that Cllr Irene Wood be re-elected as Chair. Cllr Wood duly signed the Declaration of Acceptance of Office.	-
26.063	Election of Vice Chairman. It was proposed by Cllr Hill, seconded by Cllr Burden and RESOLVED that Cllr Tom Unwin be re-elected as Vice-Chair.	-
26.064	Declarations of Interest: Cllr Warren declared an interest in PA26/02485.	-
26.065	Representations from the Public: None made.	-
26.066	Cornwall Councillor's Report. Cllr Parsons gave a report at the earlier Annual Parish Meeting. He was unable to attend the Regular Parish Council Meeting due to other commitments.	-
26.067	Confirmation of the Minutes. It was proposed by Cllr Unwin, seconded by Cllr Hill and RESOLVED that the minutes of the meeting held on 14 April 2026 should be approved and signed by the Chair.	-
26.068	Matters Arising from the Previous Meeting: a) Annual Parish Meeting 2026. Held Tuesday 12th May (6:30pm). b) Lezant phone box – any interest as a display area & maintenance work. Cllr Warren confirmed work to the door has been completed and Cllr Holter will now fit/ adjust the closer mechanism. c) QR code at the Lezant War Memorial. The clerk reviewed information given by the War Memorials Trust regarding the use of QR codes. The Trust do not object to the use of QR codes but recommend that they should not be placed on the Memorial itself or on the boundary features. It was proposed by Cllr Burden, seconded by Cllr Unwin and RESOLVED that the clerk arrange for a small sign with a custom QR code to be produced and attached to the bench opposite the Memorial. The clerk to liaise with the Lezant Parish Archive Group to request the link.	GH Clerk

26.069	<p>To review, consider amendments, and approve Council documents as follows:</p> <ul style="list-style-type: none"> i) Standing Orders (no amendment) ii) Asset Register (amended, figures agree with AGAR for 2025/26). iii) Risk Assessment (no amendment) iv) Complaints Procedure (no amendment) v) Insurance (updated: renewal in June) vi) Financial Regulations (no amendment) vii) IT Policy (no amendment) <p>It was proposed by Cllr Nash, seconded by Cllr Burden and RESOLVED that the Council documents be approved.</p>	-												
26.070	<p>Cornwall Council use of weed killer. It was noted that Cornwall Council has paused the commencement of chemical weed treatment which was scheduled for May 2026 until a meaningful public consultation process has been completed.</p>	-												
26.071	<p>To Confirm Tamar to Moor CAP Town and Parish Council Representatives. Cllr(s) Nash & Wood volunteered to remain as official representatives for the coming year.</p>	IN/IW												
26.072	<p>Playground Equipment & Maintenance – to agree any action/ associated costs:</p> <p>a) Monthly safety inspection reports. The monthly inspections had taken place at Jubilee Field. Cllr Nash reported: the wooden roadside double gates would need replacing soon due to rot; he had reclipped the football nets; the toilet doors had been left open – Cllr Minson would look into the price for new closers. Cllr Unwin would complete the inspection at Trebuletts shortly and forward the safety form to the clerk.</p> <p>b) To consider new play equipment at Trebuletts & Trekenner play area. The clerk was waiting on a sample 1m x 1m tile to be delivered.</p>	<p>TM</p> <p>Clerk</p>												
26.073	<p>Finance:</p> <p>a) To Approve Financial Statements for Current and Tax Accounts It was proposed by Cllr Unwin, seconded by Cllr Nash and RESOLVED that the financial statements were approved.</p> <p>b) To Approve Accounts for Payment It was proposed by Cllr Unwin, seconded by Cllr Nash and RESOLVED that the accounts were approved for payment</p> <table border="1" data-bbox="320 1827 1257 1973"> <tr> <td>12.05.26</td> <td>NI - HMRC - Employers Contribution M1</td> <td>online</td> <td>£50.15</td> </tr> <tr> <td>12.05.26</td> <td>Clerk expenses (Mar 26)</td> <td>online</td> <td>£33.29</td> </tr> <tr> <td>12.05.26</td> <td>Room Hire (Trebuletts)</td> <td>online</td> <td>£22.50</td> </tr> </table>	12.05.26	NI - HMRC - Employers Contribution M1	online	£50.15	12.05.26	Clerk expenses (Mar 26)	online	£33.29	12.05.26	Room Hire (Trebuletts)	online	£22.50	Clerk
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26.074	<p>Planning Applications and Related Matters.</p> <p>a) To consider a response to consultation by the Planning Authority on the following planning application(s):</p> <p>i) Application: PA26/02485. Proposed rear extension. Springfield, Lezant. (<i>Due to a Declaration of Interest Cllr Warren left the meeting and took no part in discussions.</i>) It was proposed by Cllr Unwin, seconded by Cllr Hill and RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council have no objections to the application (PA26/02485). (<i>Cllr Warren rejoined the meeting.</i>)</p> <p>ii) Application: PA26/02695. Extension to the existing single-storey garage for the storage of maintenance/machinery equipment to serve the upkeep of the plot/amenity. Trevalley, Rezare. It was proposed by Cllr Unwin, seconded by Cllr Nash and RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council have no objections to the application (PA26/02695) but noting that the architect has incorrectly named the house in their plans.</p>	<p>Clerk</p> <p>Clerk</p>																												

	<p>b) Any other applications received. <i>To report any planning applications and/or pre application planning submissions advised prior to the evening of the meeting.</i></p> <p>i) Application: PA26/02309. Partial change of use of existing barn to form a small-scale single residential unit, including associated works. East Trewarlett Farm. Carried forward.</p> <p>c) Status of previous applications. <i>To report decisions of the planning authority for Lezant Parish received prior to the meeting.</i></p> <p>i) Application: PA26/02127. No objections. National Grid is proposing to install a 200kVa 3ph transformer. Land Rear of 6-10 And 20-21 Green Acre, Trebuletlet.</p>	
26.075	<p>Highways – <i>to agree actions and expenditure on any issues arising on the roads.</i></p> <p>a) Cutting of verges at Treburley. Due to continuing delays to the cutting of the roadside verges at Treburley, the clerk contacted the Highways Manager to see how it could be resolved. They raised a Service Level Agreement which could allow the Parish Council to be paid to cut the verges. The clerk to obtain quotes for the work and circulate the Agreement for review. Carried forward.</p> <p>b) The clerk to log various potholes in the parish.</p>	<p>Clerk</p> <p>Clerk</p>
26.076	<p>Footpaths - <i>to agree actions and expenditure on any issues arising on the footpaths:</i></p> <p>a) Work to the permissive pathway has been completed.</p>	-
26.077	<p>Correspondence</p> <p>a) Notice of intention to commence preparation of Cornwall Local Plan</p> <p>b) Launceston Money Advice Centre – eligibility for Community Grant. It was agreed that the clerk should respond stating that only those within the parish were eligible for the Community Grant.</p>	<p>-</p> <p>Clerk</p>
26.078	<p>Any other business brought by members for the next Parish Council Meeting. None.</p> <ul style="list-style-type: none"> - Bench by Longstones. Due to a change of staff the clerk was liaising with a new representative from the Quarry and would provide more information at the next meeting. - Jubilee Tree by Lezant War Memorial. It was noted that the tree had not recovered and would likely need to be removed. 	<p>Clerk</p> <p>-</p>

Next Parish Council Meeting 09 June 2026 (7:30pm). Trebuletlet Methodist Church Hall

There being no further business to transact the Chairperson closed the meeting at 21.00pm

SignedChairperson

Dated.....

A copy of these Minutes can be found on the Parish Council website:
<https://www.lezantparishcouncil.gov.uk/>